



Matoshri Education Society's

Matoshri College of Engineering & Research Centre, Eklahare, Nashik.

Autonomous

Approved by : All India Council for Technical Education, New Delhi (AICTE),
Directorate of Technical Education, Maharashtra (DTE)

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Internal Quality Assurance Cell (IQAC)

MINUTES OF THE MEETING-ATR (2026-27)

A meeting of the members of Internal Quality Assurance Cell (IQAC) was scheduled on 12th May, 2026 at 11.30 am in Board room of the college. The following members were present in the meeting:

Sr. No.	Name of Member	Designation	Role in IQAC	Sign
1	Dr. Kharate Gajanan K.	Principal	Chairperson	
2	Er. Darade Kunal N.	Secretary	Management Representative	
3	Dr. Patil Varsha H.	Vice Principal	Senior Teacher Representative	
4	Dr. Saner Amol B.	Professor	IQAC Coordinator	
5	Dr. Khule Shridhar S.	Professor	Senior Teacher Representative	
6	Dr. Pawar Sangita V.	Assistant Professor	Teacher Representative	
7	Mr. Trupti U. Ahirrao	Assistant Professor	Teacher Representative	
8	Ms. Manuja S. Borse	Assistant Professor	Teacher Representative	
9	Mr. Khan Mohammad Salim M.	Assistant Professor	Teacher Representative	
10	Mr. Patil Roshan S.	Assistant Professor	Teacher Representative	
11	Ms. Trupti P. Deore	Assistant Professor	Teacher Representative	
12	Mr. Vikas S. Daund	Assistant Professor	Teacher Representative	
13	Mr. Priyanka V. Raut	Assistant Professor	Teacher Representative	
14	Mr. Nirgude Amol S.	Registrar	Administrative Officer	
15	Miss. Godse Manisha N.	Librarian	Library Representative	
16	Mr. Yalwande Nilesh R.	Head, Account Section	Account Section Representative	
17	Mr. Kumavat Nitin M.	Head, Student Section	Student Section Representative	
18	Mr. Sathe Dhiraj Devram	Member	Employers	
19	Er. Lodha Darshan	Member	Industrialist	
20	Mr. Prabhakar Gunjal	Member	Parent	
21	Mr. Omkar Gunjal	Member	Student	

The leave of absence of the following members were granted.

- Mr. Prabhakar Gunjal
- Mr. Patil Roshan S.



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At the outset Dr. Amol Saner IQAC Coordinator welcomed all the members of committee.
A.1: Confirmation of the minutes of the IQAC meeting held on 12/02/2026

The minutes of the meeting of the IQAC held on 12/02/2026 is placed before the IQAC for confirmation.

Resolution: The minutes of the IQAC meeting held on 12/02/2026 was approved by the council after the discussion.

A.2: Action taken report on the decision of the IQAC meeting held on 12/02/2026

Agenda	Actions taken
Agenda-01: Discussions on the Third Year (UG) Curriculum Structure and Syllabus	Discussions on the Third Year (UG) Curriculum Structure and Syllabus: The Third Year (UG) curriculum structure and syllabus were discussed, and all Heads of Departments have been directed to prepare and present their respective Third Year UG syllabus in the forthcoming Board of Studies (BoS) meeting. Necessary preparations and documentation are in progress to ensure effective review and refinement of the curriculum.
Agenda-02 Review of the Proposal for 3D Printing under the Centre of Excellence	Review of the Proposal for 3D Printing under the Centre of Excellence: The proposal for 3D printing under the Centre of Excellence was reviewed. Discussions have been initiated with the departmental faculty regarding the adoption of 3D printing technology to enhance research, innovation, and skill development activities.
Agenda-03: Discussion on the Proposal to Collaborate with QSpiders under the Centre of Excellence	Discussion on the Proposal to Collaborate with QSpiders under the Centre of Excellence. The proposal to collaborate with QSpiders under the Centre of Excellence was discussed. The feasibility of collaboration is being explored in consultation with the concerned departments to strengthen industry interaction and student skill development initiatives

A.3: Discussion on Bridge Course for TY B.Tech Students

The proposal to conduct a Bridge Course for TY B.Tech students was discussed. The discussion focused on planning the course structure, identifying the key subject areas to strengthen students' fundamental knowledge, and defining the responsibilities of the respective departments for the effective implementation of the Bridge Course before the commencement of the semester.



Resolution:

It was resolved that the Bridge Course for TY B.Tech students be implemented as finalized. The respective departments shall prepare the course content, schedule, and learning resources for the Third Year curriculum.

A.4: Discussion on Continuous Comprehensive Evaluation (CCE) for TY B.Tech Students

The implementation of the Continuous Comprehensive Evaluation (CCE) for TY B.Tech students was discussed. The discussion focused on the planning and execution of various assessment components, including continuous assessment, assignments, quizzes, practical performance, presentations, and other academic activities, to ensure a transparent, outcome-based, and continuous evaluation process throughout the semester.

Resolution: It was resolved that the Continuous Comprehensive Evaluation (CCE) system for TY B.Tech students be implemented as per the prescribed academic guidelines. The respective departments shall conduct all evaluation components in a timely and transparent manner, maintain proper assessment records, and ensure effective monitoring of students' academic progress throughout the semester.

A.5: Discussion on Post-Examination Question Paper Audit for UG & PG Courses

The proposal to conduct the Post-Examination Question Paper Audit for UG & PG courses was discussed. The discussion focused on reviewing the quality of question papers, assessing their alignment with the prescribed syllabus, Course Outcomes (COs), Bloom's Taxonomy levels, and Outcome-Based Education (OBE) guidelines, and defining the responsibilities of the respective departments for carrying out the audit process effectively.

Resolution:

It was resolved that the Post-Examination Question Paper Audit for UG & PG courses be conducted as finalized. The respective departments shall carry out the audit, document the observations, recommend corrective measures wherever required, and ensure continuous improvement in the quality of question paper setting in accordance with the prescribed academic and OBE guidelines.

A.6. Any other matter permitted by the Chairperson of IQAC.**Suggestions / Feedback of members**

- Suggested to organize a Bridge Course for TY B.Tech students before the commencement of the semester to strengthen their fundamental concepts and ensure smooth transition to the Third Year curriculum.
- Members recommended the effective implementation of the Continuous Comprehensive Evaluation (CCE) system for TY B.Tech students to promote continuous assessment and improve learning outcomes.



- It was suggested to conduct a Post-Examination Question Paper Audit for UG & PG courses to review the quality of question papers and ensure alignment with the syllabus, Course Outcomes (COs), Bloom's Taxonomy, and Outcome-Based Education (OBE) guidelines.

Resolution:

It was resolved that the Bridge Course, Continuous Comprehensive Evaluation (CCE), and Post-Examination Question Paper Audit for UG & PG courses be implemented as per the prescribed academic guidelines to ensure continuous improvement in teaching-learning, student performance, and academic quality

It was suggested to conduct next IQAC meeting on Aug-2026. IQAC Coordinator thanked the members for their suggestions and active participation in the meeting and meeting ended with vote of thanks by IQAC coordinator.


Dr. Amol B. Saner
IQAC Coordinator


Dr. G.K. Kharate
Chairperson, Head of the Institute



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